

# WHO | WHAT | WHEN

## General Information

**DMEA** Berlin  
26.–28. April 2022  
Connecting Digital Health

### Opening times

**NEW!! Please pay attention: all events and the exhibition start at 10 a.m.**

Opening times for exhibitors	7 a.m. - 7 p.m.
Opening times for visitors	10 a.m. - 6 p.m.

### Stand Construction and Dismantling

Start of Stand Construction	April 23, 2022, from 7 a.m.
End of Stand Construction	April 25, 2022, open End only for decoration!
Dismantling	April 28, 2022, 1 after fair closing, until June 12, 2021
Stand Construction and Dismantling times	daily between 7 a.m. - 10 p.m.

### Your Contacts at Messe Berlin GmbH – Trade Fair

Ursula Baumann, Senior Project Manager	T +49 30 3038-2253, ursula.baumann@messe-berlin.de
Vera Sagatz, Placement + Exhibitor Service	T +49 30 3038-2057, vera.sagatz@messe-berlin.de
Loretta Blazek, Partners + Exhibitor Service	T +49 30 3038-2297, loretta.blazek@messe-berlin.de
Karolin Werfel, Universities, Associations and Delegations	T +49 30 3038-2231, karolin.werfel@messe-berlin.de
Andrea Hillmann, Startups, Focus DIGA & Mobile Health, Website, App	T +49 30 3038-2259, andrea.hillmann@messe-berlin.de

### Your Contacts at bvitg e.V. – Program

Anja Brysch, Project Manager DMEA	T +49 30 20622-5858, anja.brysch@bvitg.de
Juliane Müller, Congress, Newcomers	T +49 30 20622-5857, juliane.mueller@bvitg.de
Catharina Obst, Congress, Program	Tel. 030/20622-5867, catharina.obst@bvitg.de
Lisa Vogel, Programm, Solutions Hub	Tel. 030/20622-5860, lisa.vogel@bvitg.de
Timm-Joel Ruwwe, Congress, Program, Guided Tours	T +49 30 20622-5855, timm-joel.ruwwe@bvitg.de
Timo Bayer, Marketing	T +49 30 20622-5817, timo.bayer@bvitg.de

When?	What	Contact	Link
since June 2021	<p>submit your <b>STAND APPLICATION</b></p> <p>You will receive an automated email with a link to the email address you entered under "Contact person". Please make sure to call up this mail and click on the link to give your consent again. Only then will you receive the CONFIRMATION MAIL with all the details of your registration.</p> <p>Please also check your SPAM mailbox for the confirmation mail, if necessary.</p> <p>All exhibitors will be placed "<b>first come - first serve</b>"</p>	<p>DMEA-Team Tel. 030/3038-2057, -2297, -3613, dmea@messe-berlin.de</p>	<a href="#">DMEA-Website&gt;Online Application</a>
since June 2021	<p><b>PARTNER PACKAGES Gold   Silver   Bronze</b></p> <p>Increase your presence with a partnership and benefit from exclusive marketing services that cannot be booked individually. Exhibitors with a Partner Package will be placed with priority. You will find all conditions and services in the stand application.</p>	<p>Loretta Blažek T +49 30 3038 2297 loretta.blazek@messe-berlin.de</p>	<a href="#">DMEA-Website&gt;Online Application</a>
until February 15, 2022 (first deadline)	<p><b>CO-EXHIBITOR REGISTRATION</b></p> <p>To be mentioned in our online catalog and app, your co-exhibitors must be registered before the deadline. The main exhibitor will be billed for an obligatory one-off Media Package fee of 176 Euro/co-exhibitor.</p>	<p>DMEA-Team Tel. 030/3038-2057, -2297, -3613, dmea@messe-berlin.de</p>	<a href="#">DMEA-Website&gt;Online Application</a>
from February 2022	<p><b>ONLINE CATALOGUE AND APP</b></p> <p>The entry in the Online Catalogue is part of the Media Box. You will receive your personal login details for the new DMEA platform in February and can update your entry.</p> <p>Upgrades and additional advertising opportunities for the DMEA online platform and the App can be booked as well. You will get detailed information and all contact data soon.</p>	tba	tba
Partners from June 2022 Exhibitors from October 2022	<p><b>PLACEMENT PROPOSAL</b></p> <p>We will send you your proposal and you are kindly asked to confirm the placement:</p> <ul style="list-style-type: none"> <li>- Exhibitors with a Partner Package (order of rank: Gold – Silver – Bronze) will be placed with priority.</li> <li>- Exhibitors from the previous year that have applied by the end of September, will receive the same placement if desired and subject to availability.</li> <li>- All other registered exhibitors will be placed "<b>first come first serve</b>" after entry date of the stand application</li> </ul>	<p>Vera Sagatz T +49 30 3038 2057 vera.sagatz@messe-berlin.de</p> <p>Loretta Blažek T +49 30 3038 2297 loretta.blazek@messe-berlin.de</p>	
from February 1, 2022	<p>Messe Berlin will send the <b>DOWN-PAYMENT-INVOICE</b> (for stand rental, AUMA fee, Ancillary costs, Advertising box and possibly partner packages) . The Down-Payment Invoice must be paid before the exhibition starts. We will send the Down-Payment-Invoice via email to your e-Invoicing email-address we received with the application</p>	<p>DMEA-Team Tel. 030/3038-2057, -2297, -3613, dmea@messe-berlin.de</p>	
from end of May 2022	<p><b>FINAL INVOICE</b> will be sent after the event, including all services you ordered from our services partners. You will have to pay the sum less the down payment made already.</p>	<p>DMEA-Team Tel. 030/3038-2057, -2297, -3613, dmea@messe-berlin.de</p>	

Warning!  
Warning about **unofficial** indices of exhibitors  
Please take care: Messe Berlin is not connected in any way whatsoever to the publishers of the "Expo Guide", "Fair Guide" or "DMEA 2021 - Attendees List" .  
If you are not sure about an offer please do not hesitate to contact us!

# Exhibition Planning | Stand Construction | Orders

when?	Additional Information	Contact	Link
April 23, 2022 - April 28, 2022	<p><b>HYGIENE AND SAFETY CONCEPT</b></p> <p>Please take care about the hygiene and safety instructions valid at the time DMEA takes place. On our website Hygiene and Safety you will find the latest information and FAQs for your planning.</p>	<p>DMEA-Team Tel. 030/3038-2057, -2297, -3613, dmea@messe-berlin.de</p>	<p><a href="#">DMEA-Website&gt;Hygiene Concept</a></p>
until March 29, 2022	<p><b>STAND CONSTRUCTION</b></p> <p>If you don't bring your own stand / stand builder:</p> <p>Pre-built system stands facilitate your trade fair participation and can be customized by various additional equipment.</p> <p>If desired, MB Capital Services, a subsidiary of Messe Berlin GmbH, can take over the entire planning from the idea and design to implementation. Ask for an offer!</p>	<p>Complete Stand Constructions: MB Capital Services GmbH Sven Romann / Sabine Stark T +49 30 3038 1491 / 1405 sven.romann@mb-capital-services.de sabine.stark@mb-capital-services.de</p> <p>Individual Stand Construction MB Capital Services T +49 30 3067 2044 design@mb-capital-services.de</p>	<p>BECO Webshop &gt; Stand Construction and Equipment</p>
until March 29, 2022	<p><b>STAND EQUIPMENT</b></p> <p>Orders of counters / cabinets, flower decorations, flooring, office equipment, other furniture, video / audio sets, computer accessories etc. for your stand.</p>	<p>MB Capital Services GmbH Sven Romann / Sabine Stark T +49 30 303038 1491 / 1405 sven.romann@mb-capital-services.de sabine.stark@mb-capital-services.de</p>	<p>BECO Webshop &gt; Stand Construction and Equipment</p>
<p>Orders which are placed within the last 4 weeks prior to the event are subject to a 20% surcharge.</p>	<p><b>ADDITIONAL SERVICES</b></p> <p>You can order all other services for your stand (electricities, water supplies, telecommunication, tickets, stand security, stand cleaning, catering, advertising material ...) in our BECO Online Shop. Please use your access data from last year. If you are a new exhibitor, please register. You can also create an additional account for your colleagues or stand contractors. If you have any questions do not hesitate to contact our Webshop-Team.</p>	<p>Webshop Team Messe Berlin beco-support@messe-berlin.de T +49 30 3038 1468</p>	<p>BECO Webshop &gt; Stand Construction and Equipment</p>
until March 29, 2022	<p><b>TECHNICAL INSTALLATIONS</b></p> <p>Ordering electricity and water supplies, as well as electricity-, water-, gas- and steam outlet hoses, compressed air and sprinkler installations for your stand.</p>	<p>Customer Service T +49 30 3038 1400 fair-service@messe-berlin.de</p>	<p>BECO Webshop &gt; Installations and Telecommunication</p>
until March 29, 2022	<p><b>TELECOMMUNICATIONS</b></p> <p>Ordering telephone, ISDN lines, Internet, cable TV, satellite parking spaces and wireless transmitters for your stand.</p>	<p>Customer Service T +49 30 3038 1400 fair-service@messe-berlin.de</p>	<p>BECO Webshop &gt; Installations and Telecommunication</p>

[Link to the Online-Shop BECO](#)

<b>until March 29, 2022</b>	<b>SUSPENSIONS FROM HALL CEILING, LIGHTING AND RIGGING</b> Suspensions are only possible in accordance with the structural conditions of the intended technical facilities.	Firma Überkopf T +49 30 555 74 48-20 messe-berlin@ueberkopf.de	BECO Webshop > Stand Construction and Equipment
<b>at least 6 weeks before the beginning of the construction period (March 11, 2022)</b>	<b>STAND CONSTRUCTION PERMIT</b> Single-storey stands in the halls do not need approval, provided that they comply with the technical guidelines. All other stands like double storied structures or special constructions do require approval. Plans with dimensions, scaled with at least 1:100 with floorplans and views, must be submitted with duplicate for approval at the latest 4 weeks before the fair begins.	Messe Berlin GmbH ES, Lutz Fickenscher T +49 30 3038 4025 lutz.fickenscher@messe-berlin.de	BECO Webshop > Stand Construction and Equipment
<b>until March 29, 2022</b>	<b>STAND SECURITY</b> General hall supervision is provided by Messe Berlin GmbH. However, the supervision of the booth is the responsibility of the exhibitor. Standguards may only be provided by the security company commissioned by Messe Berlin. Please do not forget to guard your stand in the transit time until 10 a.m.	Exhibitor-Service T +49 30 3038 1400 aussteller-service@messe-berlin.de	BECO Webshop > Personnel, Stand services, Catering, Insurance for Exhibits, Events
<b>until March 29, 2022</b>	<b>INSURANCE</b> All exhibitors are strongly recommended to insure the exhibits for the duration of the exhibition, as well as transport and storage periods. The fair management is not liable to any person or property on the exhibition grounds - even during construction and dismantling periods!	Proposal: Funk & Söhne GmbH Versicherungsmakler T +49 30 250092-510 y.deraaij@funk-gruppe.de	BECO Webshop > Personnel, Stand services, Catering, Insurance for Exhibits, Events
<b>until March 29, 2022</b>	<b>STAND CLEANING and WASTE DISPOSAL</b> Exhibitors bear the sole responsibility of cleaning their exhibition stands. If an exhibitor wishes to commission the cleaning of his stand, it can only be performed by a Messe Berlin cleaning company due to uniformity and safety reasons.	Exhibitor-Service T +49 30 3038 1400 aussteller-service@messe-berlin.de	BECO Webshop > Personnel, Stand services, Catering, Insurance for Exhibits, Events
<b>from March 2022</b>	<b>EXHIBITOR PASSES</b> Exhibitor passes allow exhibitors to access the Exhibition Center before, during and after the exhibition period. They also entitle to visit the conference speeches. The free voucher codes will be sent to you from April onwards. Stands up to 20 m <sup>2</sup> = 3 pcs. Each additional 10 m <sup>2</sup> = 1 pc. Additional passes can be ordered and are charged. <b>Please consider:</b> The Exhibitor passes are personalized and are not transferable.	DMEA Team T +49 30 3038 2225 dmea@messe-berlin.de	BECO Webshop > Tickets and Parking Space
<b>from January 2022</b>	<b>CONSRUCTION AND DISMANTLING PASSES</b> Allow exhibitors and their employees to access the Exhibition Grounds during the construction and dismantling period. The passes will be free of charge and must be ordered our BECO Webshop from April 2021 on. PLEASE NOTE: Access to the exhibition ground is only possible prior onle registration. Meaning that ALL stand builders, suppliers and service providers must register and order beforehand, which they have to personalize!	DMEA-Team T +49 30 3038-2057, -2297, -3205 dmea@messe-berlin.de	BECO Webshop > Tickets and Parking Space
<b>from January 2022</b>	<b>TICKET VOUCHER for your business partners and customers</b> We offer digital vouchers for you to invite business partners and customers to your stand. After the trade fair you will only be charged the redeemed vouchers at a discounted price.	MB Capital Services T +49 30 3069-6969	BECO Webshop > Tickets and Parking Space  www.dmea-voucher.com

<p><b>from January 2022</b></p>	<p><b>CAR PARKING for EXHIBITORS</b>  Parking is available at the Exhibition Centre (next to the halls) as well as outside the Exhibition Center. The parking permits are valid only during the event. Access to the Exhibition Grounds: 7 am - 6 pm, on June 11, 2021 only until 4 pm.</p>	<p>MB Capital Services  T +49 30 3069-6969  kartenservice@messe-berlin.de</p>	<p>BECO Webshop &gt; Tickets and Parking Space</p>
<p><b>from January 2022</b></p>	<p><b>CONTAINER AND TRUCK PARKING</b>  Truck parking is available on the exhibition grounds. The parking lots are allocated for the entire duration of the event (including assembly and dismantling).</p>	<p>T +49 30 3038 4081   logistics@messe-berlin.com</p>	<p>BECO Webshop &gt; Tickets and Parking Space</p>
<p><b>until March 29, 2022</b></p>	<p><b>FORWARDING AGENCY</b>  The shipping partner of the Messe Berlin GmbH, Schenker Germany AG, offers various services such as transport to the exhibition, technical equipment, storage and import/export customs clearance.</p>	<p>Schenker Deutschland AG  T +49 30 301 2995 420  fairs.berlin@dbschenker.com</p>	<p>BECO Webshop &gt; Logistics</p> <div style="background-color: #4b0082; color: white; padding: 5px;"> <p><b>For deliveries to your stand</b></p> <p>Exhibitor/Company name  Hall/ booth number  c/o Messegelände der Messe Berlin GmbH/DMEA  Messedamm 22, 14055 Berlin  Mobile phone number (of person to contact at the stand)</p> <p>For deliveries by forwarding agents: access via Jafféstraße, gate 25. Please note our traffic guide!  Please make sure that there is someone at your</p> </div>
<p><b>until March 29, 2022</b></p>	<p><b>CATERING</b>  Capital Catering GmbH will gladly provide catering for your guests, your exhibition stand or your stand party. Ask for your individual offer!</p>	<p>Capital Catering GmbH  T +49 30 3038-2993/-1952  cateringservice@capital-catering.de  www.capital-catering.de</p>	<p>BECO Webshop &gt; Personnel, Stand services, Catering, Insurance for Exhibits, Events</p>
<p><b>until March 29, 2022</b></p>	<p><b>STAND PERSONNEL</b>  Capital Services GmbH will be pleased to provide hosts and hostesses. Support with construction, disassembly and stand assistance is offered by the Bundesagentur für Arbeit Berlin Nord (Federal Employment Agency, Berlin North).  <b>Please consider:</b> Deadline: at least 4 weeks before the start of the exhibition or rather at least 20 working days before the start of the exhibition. Requests after deadline can't be guaranteed. Orders which are placed within the last 10 working prior to the event are subject to a 20% surcharge.</p>	<p>MB Capital Services  T +49 30 3038-1435  hostessen@mb-capital-services.de</p> <p>Bundesagentur für Arbeit  T +49 30 555572-1204  Spandau.Jobvermittlung@arbeitsagentur.de</p>	<p>BECO Webshop &gt; Personnel, Stand services, Catering, Insurance for Exhibits, Events</p>

When?	Additional Information	Contact	Link
<b>Deadline expired (November 1, 2021 until Dezember 2, 2021)</b>	<b>LECTURES   PARTICIPATION CONGRESS</b> All exhibitors can apply for lectures during the congress. The topics and application for participation will be published on our website. Deadline expired	Juliane Müller T +49 30/20622-5857, juliane.mueller@bvitg.de	<a href="#">DMEA-Webseite&gt;Program/Participation</a>
<b>January 17, 2022 until February 1, 2022</b>  <b>Preorders for Partners/bvitg-members</b> <b>January 17, 2022 until January 31, 2022</b>	<b>LECTURES   GUIDED TOURS</b> During the guided tours at DMEA, innovative companies provide to interested visitors condensed input from one of a total of 10 topics. This year, booking is only available for exhibitors. Price tba	Timm-Joel Ruwwe, Tel.: 030/20622-5855 timm-joel.ruwwe@bvitg.de	<a href="#">DMEA-Webseite&gt;Program/Participation</a>
<b>January 17, 2022 until March 3, 2022</b>  <b>Preorders for Partners/bvitg-members</b> <b>January 17, 2022 until January 31, 2022</b>	<b>LECTURES   PARTICIPATION SOLUTIONS_HUB</b> The _Solutions Hub is the central DMEA stage for exhibitors. There you can ideally present your products, solutions and topics in ten-minute presentation slots. The slots are allocated by booking, there is no application procedure. It pays to be quick, because the number of slots is limited. Price: tba	Timm-Joel Ruwwe, Tel.: 030/20622-5855 timm-joel.ruwwe@bvitg.de	<a href="#">DMEA-Webseite&gt;Program/Participation</a>
<b>January 17, 2022 until February 17, 2022</b>	<b>NEWCOMERS   GUIDE FOR TALENTS</b> The career sector has become an essential part of DMEA. You can present your company in the Guide for Talents. The details and dates for the Guide for Talents will be published on our website on time and all exhibitors will be informed by email.	Juliane Müller T +49 30/20622-5857, juliane.mueller@bvitg.de	<a href="#">DMEA-Website &gt; Newcomers</a>
<b>from February 2022 until April 15, 2022</b>	<b>NEWCOMERS   JOB EXCHANGE</b> Present you company and your job offers in order to hire new talents. You will find all information and deadlines on our website soon and we will inform you in time.	Juliane Müller T +49 30/20622-5857, juliane.mueller@bvitg.de	<a href="#">DMEA-Website &gt; Newcomers</a>
<b>from April 2022 until January 2023</b>	<b>DIGITAL PRESS BOX</b> - for exhibitors with a Classic or Premium Package only. You will find all information and deadlines on our website soon and we will inform you in time.	PR Messe Berlin Britta Wolters T +49 30 3038-2279 britta.wolters@messe-berlin.de	-
<b>until March 4, 2022 // March 18, 2022</b>	<b>EXHIBITION HIGHLIGHTS</b> The exhibition highlights will show the trends and innovations of the DMEA 22. The highlights will be provided to the journalists online in advance and will be published on our website. You will find the order forms and Deadlines in the BECO Shop -Category "Marketing Services". Depending on the booked Partner Package the highlights are free of charge and chargeable for exhibitors. Please send an E-Mail with text and pictures to AM-com Redaktionsbüro.	AM-com Redaktionsbüro highlights@dmea.de	BECO Webshop > Marketing-Services

When?	Additional Information	Contact	Link
!	<p><b>TECHNICAL GUIDELINE   STAND DESIGN   GENERAL APPEARANCE</b></p> <p>Minimum equipment: Every stand at DMEA must be equipped with at least flooring and partitions to the neighboring stands.</p> <p>Stand walls bordering visitor aisles may not be longer than 30% of the stand side and may not exceed 3 meters in total. Such stand boundary wall must be suitably decorated with graphics or must include transparent panels, niches, displays or the likes in order to provide an open atmosphere on the exhibition stand in tune with the event. The exhibitor is obliged to install a partition separating his stand and the directly adjacent stand, this partition shall be structurally stable.</p> <p>Any part of a stand above + 2.50 m, directly bordering an adjacent stand, must have a neutral finish, without any advertising, so that it does not have an adverse effect on the design of the other stand. If necessary, please contact your stand neighbors to agree upon the construction heights.</p> <p>Advertising facing immediately adjacent stands must be located at least 1.0 m from the boundary to the neighboring stand. This rule does not apply to exhibits.</p>		BECO Webshop > Permissions and Technical Guidelines
!	<p><b>CONSTRUCTION HEIGHTS</b></p> <p>The maximum permitted height of any structure, including the upper edge of suspensions and fascias, for stand areas up to 49 sqm is + 5.00 m, and + 6.00 m for stand areas from 50 sqm in all halls.</p>		BECO Webshop > Permissions and Technical Guidelines
until May 07, 2021	<p><b>EVENTS AND SHOWS</b></p> <p>Events at your stand during the exhibition period must be registered if special safety precautions are needed.</p> <p>If the events take place outside of official opening hours they are notifiable and fee-based anyway.</p>	Messe Berlin Team ES 31 logistics@messe-berlin.de	BECO Webshop > Personnel, Stand services, Catering, Insurance for Exhibits, Events
!	<p><b>HALL ACCESS</b></p> <p>In the official assembly period, the halls are open from 7 am - 10 pm. Exemptions require a written explanation, associated with costs</p>	Logistics and Event Security T +49 30 3038-4081 logistics@messe-berlin.de	
!	<p><b>TRAFFIC COORDINATION</b></p> <p>Access to the Exhibition Grounds - Traffic Guide: Gate 25 (Jaffestraße)</p> <p><b>Please consider:</b> For smooth construction and dismantling traffic a Traffic Guide has been applied which regulates the access periods and dwelling times on the Exhibition Grounds. Entering is only possible with a deposit (EUR 200.00) and with pre registering for all persons.</p>	Logistics and Event Security logistics@messe-berlin.de	BECO Webshop > Permissions and Technical Guidelines